

# Building Biology Course IBN (BBC)

## Participation Agreement

BETWEEN

**Institut für Baubiologie + Nachhaltigkeit IBN**, Unabhängige private GmbH  
Erlenastraße 24, 83022 Rosenheim, Germany (hereinafter referred to as IBN)

AND

Mr  Mrs

Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Street \_\_\_\_\_ Occupation \_\_\_\_\_

Zip code/city \_\_\_\_\_ Phone/fax \_\_\_\_\_

Country \_\_\_\_\_ Email \_\_\_\_\_

If your company pays, please add:

Company \_\_\_\_\_ Tax-ID-No. \_\_\_\_\_

(in particular companies from the EU)

The Building Biology Course was recommended by (e.g. IBN-Partner Institute or name): \_\_\_\_\_

I found the Building Biology Course via (e.g. Internet, trade show, own research): \_\_\_\_\_

- The BBC online course ([www.buildingbiology-course.org](http://www.buildingbiology-course.org)) can be started at the beginning of each month. To be able to start the course at the date selected, the signed Participation Agreement must be submitted to the IBN two weeks prior to the desired start date. Your preferred start date: \_\_\_\_\_
- The distance learning course offers comprehensive opportunities for education and professional development covering the following topics  
Introduction to Building Biology / Living Environment and Location / Indoor Climate / Natural Building Methods / Environmental Performance and Ecolabels / Wood Preservation and House Pests / Building Biology Assessment of Building Materials + Building Science / Heating and Ventilation / Plumbing Systems and Water-efficient Strategies / Energy-efficient Building Design / Electromagnetic Radiation / Electrical Wiring / Air and Air Pollutants / Noise and Noise Control / Building Design / Architectural Physiology and Building Safety / Light and Lighting / Natural Colours and Finishes / Building Regulations-Engineering / Standards-Quality Assessments / Practicing Building Biology  
as well as an 'Audio-Visual Media' section with videos, online lectures, podcasts and illustrations (this section of the BBC is still under development and will go live in spring 2019).
- To receive the professional title and the certification of a 'Building Biology Consultant IBN' participants are required to pass an online exam within 2 years after having started the course. The fee for the exam is 200 Euro and the exam can be re-taken if not passed.
- Beside a full time job most BBC students can finish the course within 12 months. The IBN grants access to the BBC online platform for 2 years. In addition to the course modules listed under Point 2, the learning platform also offers the following tools to support successful learning: a forum to connect with other students / study questions to check your learning progress / multiple choice questions / Audiovisual media. Participants can contact the IBN with any questions regarding the content of the BBC.
- Course fees – please mark your preferred payment option:  
 full payment of 2300 Euro  
 2 installments of 1200 Euro each – 1st payable when registering, 2nd after 6th months \*

\* Please note, the audiovisual media section will only be accessible when the second installment has been paid fully.

The following students receive a 20% discount for individual bookings: Married couples, common law couples and comparable life partnerships, university and college students, and unemployed persons (Please submit a current official certificate. We reserve the right to check the validity of the certificate). For staff members of companies, special discounts can be negotiated individually.

6. The payment of the tax-free course fee is made in Euros to the IBN. The risk of exchange rate fluctuation is up to the student.
- PayPal  
 Bank transfer (all wire transfer fees have to be paid by the student)
7. Online access to the Building Biology Course IBN  
 As a student of the Building Biology Course, you receive an invoice after having sent the signed Agreement to the IBN (by mail, e-mail, or fax). After payment of the course fee has been received and the 14-day notice period of cancellation (see below) has lapsed, the online access to the Building Biology Course will be activated on the dates as specified at Point 1.
8. Upon completion the BBC and a successful exam you receive a certificate that qualifies you as a Building Biology Consultant IBN.
9. The copyright of the Building Biology Course is owned by the IBN. The student of the Building Biology Course is obligated not to share their online access with anybody else or to not pass on or publish the teaching materials or parts thereof.
10. The Building Biology Course has been written by various authors and has been translated from German into English. The IBN took great care to verify the entire contents of the BBC. However the IBN assumes no responsibility for the topicality, correctness or completeness.
11. Place of jurisdiction for any disputes arising from this Agreement or regarding the existence of this Agreement is the IBN in 83022 Rosenheim in Germany.

**Important:** Please return the signed Agreement form to the IBN (via mail, fax, or e-mail as a scanned copy). Upon acceptance of the Agreement, you will receive a countersigned copy within two weeks.

I hereby confirm that I have read and fully understand this Agreement.

\_\_\_\_\_  
 Date Signature Student

### Cancellation policy

Right of cancellation: You have the right to cancel the Agreement within 14 days after signing without giving reasons.

The request of cancellation must be submitted to the Institut für Baubiologie + Nachhaltigkeit IBN, Erlenastraße 24, 83022 Rosenheim, Fax: ++49 (0)8031-3539229, E-mail: institut@baubiologie.de, by means of a clear statement (e.g. via letter, fax, or e-mail) about your decision to cancel this Agreement.

An effective sample form for a cancellation can be found here: <http://buildingbiology.com/site/downloads/cancellation-bbc.pdf>. You can use this sample form, but you do not have to. To meet the cancellation deadline, it is sufficient to mail or submit the cancellation statement prior to the cancellation deadline.

Consequences of the cancellation: When you cancel this Agreement within the notice period of cancellation, we must return all payments received from you immediately and by the latest within 14 days from the day your statement of cancellation has been received by us. For the refund payment, we use the same method of payment that was used for the payment in the first place, unless expressly agreed otherwise; there is no additional charge for the refund payment.

There will be no refund of the course fees if the notice period of cancellation has lapsed.

I hereby confirm that I have been informed about the option to cancel this Agreement.

\_\_\_\_\_  
 Date Signature Student

To be completed by IBN. Checked and contract accepted: \_\_\_\_\_

Date, Institut für Baubiologie + Nachhaltigkeit IBN

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